



## **Privacy Notice For the 33<sup>rd</sup> Symposium on Fusion Technology (SOFT 2024).**

Date: 11 September 2024

1. This Privacy Statement refers to the SOFT 2024 Conference that is being hosted by, and held at the Helix, Dublin City University (DCU) from 22 September 2024 to 27 September 2024 and its commitment to its compliance to data protection legislation including the Irish Data Protection Acts and the EU General Data Protection Regulation. Our registered address is: Research Project Administration, Room No. VBG11B Post Graduate Residences B, Dublin City University, Glasnevin, Dublin 9, EIRCODE D09 V209, Ireland.

Data Controller Identity: In collecting the information required by this form, the overall data controller is Dublin City University. However, the information will be processed and held by Fourwaves.

2. How to contact Our Data Protection Officer.

The DCU Data Protection Officer Mr. Martin Ward can be contacted at [data.protection@dcu.ie](mailto:data.protection@dcu.ie) / + (01) 7005118 / 7008257.

3. The information we collect about you.

SOFT 2024 fully respects your right to privacy. SOFT 2024 is using Fourwaves platform for the collection of abstract submissions and author(s) information from authors wishing to present a poster or oral paper at SOFT 2024.

Fourwaves will collect the following information about the authors of submitted abstracts:

- a) Your full name
- b) Your university/organization/affiliation and its address
- c) Your email address
- d) The abstract and academic references
- e) Whether the abstract is co-authored
- f) If the abstract is co-authored, to include full name and university/organization/affiliation address of the co-author(s).
- g) To choose one of the conference themes under which the abstract could be placed.

#### 4. Legal Basis for processing your data is consent.

The processing of your data is necessary for the legitimate purpose of collecting author(s) information and their abstracts that are being voluntarily submitted for consideration for inclusion in one of the SOFT 2024 sessions.

Legal Basis: Purpose limitation

#### 5. When and how we collect information about you.

You volunteer information when you submit your full name and your details and your abstracts. The information you volunteer is collected by the SOFT 2024 Conference Convenors and the Conference Organising Committees for the purpose of reviewing abstracts for consideration for inclusion in one of the SOFT 2024 sessions.

Data will be kept for 6 months and will be shared with Organisers of SOFT 2026 (CEA Cadarache, France). After 6 months data will be deleted from Fourwaves and DCU local organisers soft and hard folders.

#### 6. Protecting your data

Any personal information, which you volunteer to SOFT 2024 will be treated with the highest standards of security and confidentiality. The data that you volunteer to SOFT 2024 will be stored securely on the Fourwaves platform and will be accessible only to the Conference Convenors and the Conference Organising Committees.

#### 7. Purpose for processing your data

The purpose of processing your data is to collect information for the purpose of reviewing abstracts for consideration for inclusion in SOFT 2024 parallel sessions.

#### 8. Who we share your information with

The information you volunteer is shared with the SOFT 2024 Conference Convenors and Conference Organising Committees.

The title of the abstract together with the name of the author(s) and their university/organization/affiliation will appear in 1) the SOFT 2024 Program, 2) the published Conference Booklet and 3) the published Conference Book of Abstracts.

The title of the abstract, abstract and references together with the name of the author(s) and their university/organization/affiliation will appear in the published Conference Book of Abstracts.

9. How long will we hold your information for?

Personal Data - name, address, email, affiliation, will be retained on Fourwaves platform until the end of the Conference, after which they will be deleted from the platform.

Any abstract that is not accepted after review by the Conference Organising Committee will be deleted from Fourwaves platform after the author(s) have been notified of the outcome of the review. This will be completed in September 2024 by the Local Organising Committee.

The title of the abstract, abstract and references together with the name of the author(s) and their university/organization/affiliation will be published in the Conference Book of Abstracts.

The title of the abstract together with the name of the author(s) and their university/organization/affiliation will be published in the Conference Brochure.

10. How to exercise your information rights (including the right to object)

Under data protection rules, individuals have a number of rights, including:

- The right to be informed of what happens to personal data relating to you
- The right of access to personal data relating to you, and to obtain a copy
- The right to rectification if an error is contained in the personal data relating to you
- The right to erasure of personal data relating to you (in certain circumstances)
- The right to restrict processing of personal data relating to you (in certain circumstances)
- The right to data portability
- The right to object to processing of personal data relating to you (in certain circumstances)

- Rights in relation to automated decision making and profiling

These rights are available where the applicable criteria are met and subject to certain exceptions under data protection law.

To exercise your rights, or if you have any questions in relation to your personal data, you may contact the DCU Data Protection Unit at: [data.protection@dcu.ie](mailto:data.protection@dcu.ie).

For further information, please visit: DCU Data Protection Unit.

Lodge a complaint:

You also have the right under data protection law to complain to the Irish Data Protection Commission (see [www.dataprotection.ie](http://www.dataprotection.ie)), but we ask that you please contact us in the first instance so that we can resolve any issues arising.